

# Ashburnham 250<sup>th</sup> Celebration Committee ~ Monthly Meeting

Thursday, March 17, 2011 at 6:30 pm  
Stevens Memorial Library

## Agenda:

- I. Call to Order
  - a. Steve called the meeting to order at 6:34pm
- II. Roll Call
  - a. Sign in sheet distributed
- III. Approval of February Meeting Minutes
  - a. Dennis Cormier, motion to accept the minutes. Second to accept, Donna Slocum.
  - b. Minutes accepted as submitted.
- IV. Chairperson's Report ~ Steve Coswell
  - a. Monthly Status
    - i. Everything is now on the website. Each member should print a copy.
    - ii. Working within the group. Common voice for the 250<sup>th</sup> celebration. Event is larger than the individuals involved. We are representing the town. We want this to be a first class event.
  - b. School Boy Statue, Town Seal, and the Powder House should be on different items. Town Seal should appear on all stationary (tickets, letterhead, etc)
    - i. Clear Solutions (Brattleboro, VT) – can provide a free standing display case.
    - ii. Discussion around too many images. We cannot alter the town seal.
    - iii. 3 ideas (items) all should be used the same typeface and color to tie it all in together.
    - iv. Julie, Donna, and Tyna will investigate options and present at the May meeting.
  - c. Update on volunteer activities ~ send a letter to all groups in town. Rod and Gun, American Legion, Lions Club, Fitchburg Sportsman Club, Rotary, Ashburnham Business Council to utilize their space and participation.
  - d. Prepare a new time capsule ~ will be handled by the time capsule committee.
- V. Treasurer's Report ~ reached out to Nancy Haines. Email from Nancy, stated that the Hoffman 2015AD trust monies, expenditures approved and signed off by the Trust fund commissioners. An account will be set up for a separate

donation account. The Hoffman fund cannot be used to supplies, but instead on events. Take some funds to wrap around an event.

VI. Old Business

- a. Break into 3 groups for sub committee discussions
  - i. Each group should prepare to discuss updates

VII. Calendar / Next Meeting

- a. Next Meeting, April 21, 6:30 pm at the Stevens Library
- b. By Laws Discussion (15 min)
- c. Northeast Promotion and Apparel (30 min)

VIII. Adjournment

- a. Julie Olivari motion to adjourn, Rachel Fowler second, all accepted.
- b. Meeting adjourned at 8:06pm